

MWBE and Services Procurement Committee Report

1 March 2018

Prepared by Alexandra Fleischer

Meeting attended by: Board Chair Allen Williams, Vice Chair Mike Schmidt, Charlie Benincasa, Bob Brown, ICO Brian Sanvidge; Savin Program Director P  pin Accilien, Savin Deputy Director Rolie Coleman; and General Counsel Greg McDonald.

Allen Williams convened the meeting at 7:40 a.m.

Action Items

1. Authorization to Release RFP: Master Planning Support Services (Phase 3)

P  pin Accilien stated that the Program Management Team has prepared a Request For Proposal (RFP) for Master Planning Support Services, which will be used to update the existing Phase 2 Master Plan, and complete a draft Phase 3 Master Plan. As discussed with the Committee last month, the draft Phase 3 Master Plan will be used to make recommendations on the District's facilities that will be selected by the Superintendent and/or her designee for modernization in Phase 3. This plan will be prepared in parallel with the draft Legislative Bill for Phase 3. We are requesting for authorization to release the RFP and receive proposals for this service. Motion to move this item to the full Board for consideration at the monthly Board meeting on March 6, 2018 by Charlie Benincasa. Second by Bob Brown. Approved 4-0.

2. Authorization to Release RFP: Site Security Services (Phase 2c/d)

P  pin Accilien stated that we are requesting for authorization to release a RFP and receive proposals for Site Security Services for Phase 2c and 2d projects – Schools 2, 4, 6, 10, and 30/54. The tentative schedule for release of the RFP, evaluation of proposals, interviews, and award by the Board is the same as the Master Plan RFP. Motion to move this item to the full Board for consideration at the monthly Board meeting on March 6, 2018 by Bob Brown. Second by Charlie Benincasa. Approved 4-0.

3. Authorization to Release RFP: Mechanical Testing & Special Inspection Services (Phase 2c/d)

P  pin Accilien stated we are requesting for authorization to release a RFP and receive proposals for Mechanical Testing and Special Inspection Services for Phase 2c and 2d projects – Schools 2, 4, 6, 10, and 30/54. The tentative schedule for release of the RFP, evaluation of proposals, interviews, and award by the Board is the same as the other two RFPs previously mentioned. Motion to move this item to the full Board for consideration at the monthly Board meeting on March 6, 2018 by Charlie Benincasa. Second by Bob Brown. Approved 4-0.

4. Authorization to Release Bid: School 4 (Phase 2c)

P  pin Accilien stated that we are requesting for authorization to release bidding documents for the George Mather Forbes School No. 4 project. We are scheduled to meet with SED to review the specifications and plans on March 15, 2018. Pending SED approval and favorable bids, we will come to the Committee again to recommend awards to prospective lowest responsible bidders. Motion to move this item to the full Board for consideration at the monthly Board meeting on March 6, 2018 by Bob Brown. Second by Charlie Benincasa. Approved 4-0.

5. Authorization to Release Bid: School 6 (Phase 2c)

P  pin Accilien stated that we are requesting for authorization to release bidding documents for the Dag Hammarskjold School No. 6 modernization project. We met with SED yesterday (February 28, 2018) to review the specifications and plans. Pending SED approval and favorable bids, we will come to the Committee again to recommend awards to prospective lowest responsible bidders. Motion to move this item to the full Board for consideration at the monthly Board meeting on March 6, 2018 by Charlie Benincasa. Second by Bob Brown. Approved 4-0.

6. Bid Award: District Wide Technology Mini-Bids (Phase 2a/b)

Pépin Accilien stated that we received bids on February 15, 2018 for DWT equipment from several suppliers using NYS Contracts for Classroom Amplification Systems, GSA procurement schedule for Network Equipment, and NYS Contracts for Interactive Flat Panels for Schools 7, 16, CSR 1/15, Monroe and SWW. Jim McGuinness with Millennium Strategies further explained the bids that came in with favorable discounts off MSRP and under our budget and consistent with the District's standards for Classroom Amplification Systems as well as Network Equipment. The Interactive Flat Panel devices that were bid are ClearTouch as opposed to the Smart Technologies equipment that the District currently uses. Since the District does not have a standardization resolution, we are proposing this option at a significant cost savings without losing functionality. Jim McGuinness is running tests with the District, and if the District IT/MIS Representatives are not in agreement with this proposed product, another plan will be implemented. Motion to move this item to the full Board for consideration at the monthly Board meeting on March 6, 2018 by Bob Brown. Second by Charlie Benincasa. Approved 4-0.

7. Bid Award: Summer 2018 Moving Services (Phase 2a/b/c)

Pépin Accilien stated that we received bids on February 26, 2018 for moving services for Phase 2a and 2b projects that will move in our out of swing spaces and the warehouse on Nassau Road. Those Schools being moved in the Summer of 2018 are Schools 1, 2, 4, 7, 10, 16, Monroe, and internal moves at East, Edison, School Without Walls and the RSMP Warehouse. Christine Vargas with Vargas Associates further explained that the work was broken up into five groups and that we received bids on all except Group 5: East, Edison and School Without Walls. Both Edison and East Moving services will be rebid, and since the scope of work at School Without Walls is much less than the other schools, quotes will be requested from movers. Motion to move this item to the full Board for consideration at the monthly Board meeting on March 6, 2018 by Charlie Benincasa. Second by Bob Brown. Approved 4-0.

8. Change Orders to Monroe 2a Contractor

- #26 through #31 to Manning Squires Hennig

Pépin Accilien and Rob Skeele reviewed the Change Orders and overall project status with the Board. Motion to move this item to the full Board for consideration at the monthly Board meeting on March 6, 2018 by Bob Brown. Second by Charlie Benincasa. Approved 4-0.

9. Change Order to School 7 Contractor

- #14 to DiPasquale

Pépin Accilien and Bob DiPaola reviewed the Change Order and overall project status with the Board. Motion to move this item to the full Board for consideration at the monthly Board meeting on March 6, 2018 by Charlie Benincasa. Second by Bob Brown. Approved 4-0.

Non-Action / Discussion Items

1. Report: Change Orders Authorized by Chair

Alexandra Fleischer stated that the report is included in the Committee Packet and outlined below for this month:

Project	Contractor	Number	Amount
School 7	DiPasquale	GC-15	\$34,207.00
School 7	MA Ferrauilo	PC-07	\$19,405.00
Monroe 2a	Manning Squires	GC25	\$13,141.48
Monroe 2a	Manning Squires	GC-32	\$0.00
Monroe 2a	Manning Squires	GC-33	\$16,292.63
Monroe 2a	MA Ferrauilo	MC-17	\$11,480.99

Monroe 2b	Manning Squires	GC-02	\$0.00
Monroe 2b	Lloyd Mech.	PC-01	\$14,477.59
Monroe 2b	Lloyd Mech.	PC-02	\$0.00
Monroe 2b	Lloyd Mech.	PC-03	(\$1,995.25)
Monroe 2b	Concord	EC-02	\$0.00
Monroe 2b	Concord	EC-03	(\$6,264.14)
Monroe 2b	Concord	EC-04	\$10,197.33
SWW	MA Ferrauilo	MC-04	(\$21,126.89)
School 1	Holdsworth	GC-06	\$31,761.00
School 1	MA Ferrauilo	MC-01	\$14,649.00
School 1	Thurston-Dudek	PC-02	\$1,730.00
School 1	Concord	EC-04	\$16,734.23

2. Update: Smart Bond & Pending SED Approval

Pépin Accilien stated that there is still no approval of the RCSD Supplemental SSIP received from the State Review Board. This delay is seriously impacting the School 16 construction schedule. The next State Review Board meeting is tentatively scheduled for April 2018.

3. Update: Phase 3 Master Planning & Legislation

Pépin Accilien and the Committee discussed support of the development of a Master Plan update for starting Phase 3 of the Program. Discussion was also held at the last monthly FMP meeting with the Superintendent's Cabinet to ensure momentum, so there is no gap between the Phases. The RFP for Master Planning Support Services will be released following the monthly Board meeting on March 6, 2018. Charlie Benincasa asked the projected amount of Phase 3 - Pépin answered that they are projecting \$560 million (the largest Phase to date).

4. Update: RTS Parcel & Properties at School 30/54

Allen Williams noted that there is a meeting at City Hall with the RSMP Leadership, as well as the City of Rochester's Finance, Legal and Real Estate Departments heads, to discuss potential property acquisitions that would benefit the Phase 2 Program.

Meeting adjourned at 8:16 a.m.